

and management of unpaid/unclaimed dividend by Bangladesh Securities and Exchange Commission (BSEC) No. BSEC/CMRRCD/2021-386/03/ dated January 14, 2021, the Board of Directors have approved the dividend distribution policy of the Company. Moreover, DBH also ensures timely adaptation of any directives and circulars prescribed by Bangladesh Bank and Bangladesh Securities and Exchange Commission related to the dividend distribution and management from time to time.

The objective of this policy is to lay down the criteria to be considered by the Board of Directors of the Company before recommending dividend to its shareholders for a financial year. The details dividend distribution policy of the Company is available in the Company's website and can be viewed with this link: <https://www.deltabrac.com/downloads/Dividend-Distribution-Policy.pdf>

## 16. SUMMARY OF UNPAID OR UNCLAIMED DIVIDEND

We always try our level best to complete the dividend distribution process within the time schedule. At first, we distribute all the dividends through BEFTN and within 3 to 4 working days, we receive the returned BEFTN report from the respective Bank. Then, we sort out the data and issue dividend warrants and request the shareholders through DSE & CSE to collect the physical dividend warrants within a specified time. Thereafter, for those who fail to collect their dividend physically, we send the warrants to their respective addresses through courier. But finally, some of the warrants return as the shareholders do not correctly mention their addresses in the BO set up. As a result, every year a portion of dividends remain undistributed.

Bangladesh Securities and Exchange Commission (BSEC) has issued a letter for payment of unclaimed dividends and non-refunded IPO subscription money including interest (remained with us for more than three years) to the "Capital Market Stabilization Fund"

Bangladesh Securities and Exchange Commission vide their letter No. SEC/SRMIC/165-2020/part-1/166 has directed to listed companies to transfer of the amounts held against unclaimed or undistributed or unsettled dividend in cash (remained for more than three years) or non-refunded public subscription money or others to the Capital Market Stabilization Fund (CMSF). In this regard, we have transferred the

unclaimed or undistributed or unsettled dividend in cash and non-refunded public subscription money for the last 9 (nine) years and as well as non-refunded public subscription money of Delta Brac Housing Finance Corporation Ltd. to the Capital Market Stabilization Fund (CMSF) on August 25, 2021.

Summary of the unpaid or unclaimed cash dividends are mentioned below:

### Aging analysis of unpaid/unclaimed cash dividend (As of December 2021)

	BDT in Taka
Up to 1 year	1,024,117.93
Over 1 year but within 3 years	721,217.45
Over 3 years but within 4 years	314,931.60
Over 4 years but within 5 years	267,670.78
Above 5 years	3133695.56
Interest received from Bank	1158915.72
Transferred amounts to CMSF	3,716,297.94
<b>Present Amounts</b>	<b>2,904,251.10</b>

Since Initial Public Offering (IPO) in the year 2008, we distributed all the Stock dividends through CDBL except the stock dividend of six shareholders due to close BO accounts. But, recently we have successfully transferred the shares of one shareholder out of those six.

Summary of undistributed stock dividends including non-distributed IPO shares are given hereunder:

### Aging analysis of unpaid/unclaimed stock dividend and non-distributed IPO shares (As of December 2021)

	Nos. of Shares
Up to 1 year	987
Over 1 year but within 3 years	1,377
Over 3 years but within 4 years	245
Over 4 years but within 5 years	0
Above 5 years	4,968
<b>Total</b>	<b>7,577</b>